Cover Page 6 points

\_\_\_\_\_ Neatly written

\_\_\_\_\_ 3 or more paragraphs

\_\_\_\_\_ Signature

\_\_\_\_\_ Paragraph 1 info on self

\_\_\_\_\_ Paragraph 2 Job specific

\_\_\_\_\_ Paragraph 3 Conclusion

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­\_\_\_\_\_\_\_\_

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Application 7 points

\_\_\_\_\_Handwriting easy to read

\_\_\_\_\_ Completely filled out

\_\_\_\_\_ filled out correctly

\_\_\_\_\_ \_\_\_\_\_ Turned in with recommendation

\_\_\_\_\_ Papers put in correct order

\_\_\_\_\_ Stapled in upper left hand corner

Job \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Team A B

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